

The Front Office Job Description and Requirement Stay in Holiday Inn Resort Baruna Bali During Pandemic

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ABSTRACT

This research aims to identify the front office job description and requirement stay in Holiday Inn Resort Baruna Bali. The present study was descriptive and the subject are the Front Office Staff in Holiday Inn Resort Baruna Bali. The data collected from Front Office Managers and Staff used phone and notes. There are seven job descriptions, Front Office Managers, Assistant Front Office Managers, Guest Service Agent, Guest Relation Officer, Call Centre, Bell Captain, Bell Driver. And seven requirements stay in Holiday Inn Resort Baruna Bali, Used mask, Used Hand sanitizer, Result Swab test, Passport, Body Temperature, History of Traveling, Social Distancing. With the topic to be discussed, it's hope that readers can get more information and knowledge about Front Office Job Description and Requirements Stay in Holiday Inn Resort Baruna Bali During Pandemic.

Keyword: job description FO and Requirement stay in Hotel during pandemic

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ABSTRAK

Penelitian ini bertujuan untuk mengidentifikasi job description front office dan persyaratan menginap di Holiday Inn Resort Baruna Bali. Penelitian ini bersifat deskriptif dan subjeknya adalah Front Office Staff di Holiday Inn Resort Baruna Bali. Data yang dikumpulkan dari Manajer dan Staff menggunakan handphone dan catatan. Ada tujuh job description, Front Office Manager, Assistant Front Office Manager, Guest Service Agent, Guest Relations Officer, Call Center, Bell Captain, Bell Driver. Dan tujuh syarat menginap di Holiday Inn Resort Baruna Bali, Menggunakan masker, menggunakan Hand Sanitizer, Hasil Swab Test, Passport, Suhu Badan, Riwayat Travelling, Social Distancing. Dengan topik yang akan dibahas, diharapkan pembaca dapat memperoleh informasi dan pengetahuan lebih lanjut tentang Job Description Front Office dan Persyaratan Menginap di Holiday Inn Resort Baruna Bali Selama Pandemi.

Kata Kunci: deskripsi pekerjaan FO dan Persyaratan tinggal di Hotel selama pandemi